



Saltash Town Council



Grant Application Form

APPLYING FOR:
(Tick one box)

Community Chest Grant

Festival Fund Grant

DATE APPLICATION SUBMITTED:

26/04/2023

Contact Name:	[REDACTED]
Position:	Grants Officer
Organisation:	Saltash United Football Club
Contact Address:	Callington Road Saltash Cornwall PL126DX
Telephone Number:	[REDACTED]
E-mail:	[REDACTED]
Status of Organization:	Community Amateur Sports Club
Charity/Company number (if applicable)	Charity No: CASC CH3345 Company No: N/A
What geographical area does your organization cover?	Cornwall

How long has your organization been in existence?	January 1950
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Please note that it may be asked to attend a meeting of the Policy and Resources Committee to answer questions on your application.

1. Organisation Background

	Date Applied	Project	Amount Applied for	Successful Y/N
<p>Have you applied for a grant from Saltash Town Council within the last 5 Years?</p> <p>(Please list – continue on a separate sheet if necessary)</p>	29/01/2019	Showers	£1000	Y
<p>Please list the aims and objectives of your organization</p>	<p>Saltash United Football Club is registered as a Community Amateur Sports Club (non profit making), which is open to all the community. It offers the club facilities free of charge for anyone who wishes to hold functions such as weddings, birthday parties, meetings etc. It has 3 adult men's teams and one adult woman's team. It also has junior teams in the age groups 5-15 years totalling over 350 boys and girls. These teams are supplied with free food and drink after their games on a Saturday. This helps bond the local community within</p>			

	the sport and is good for exercise and well being.
What are the main activities of your organization?	Football is the Clubs main activity. The Club is also used for Social activities such as weddings, wakes, birthday parties, disabled discos, meetings, bingo, darts, quiz nights, entertainment evenings etc.

	Yes / No or N/A
Are you part of a religious group?	N/A
If application is for a Church – is it for anything other than a parish clock, Community Hall (used by all within the community) or environmental purposes?	N/A
If application is for a School – Is, it for anything other than environmental purposes or a project that does not benefit the wider community and is not in addition to statutory services?	N/A
If application is from an education, health or social service establishment – do you work in partnership with other groups?	N/A
If application is from an education, health or social service establishment – is project in addition to statutory services?	N/A

2. Your project

	Start Date	01 / 06 / 2023
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Project	Finish Date	01 / 08 / 2023
	Total Cost	£ 13527.60
	Grant Applied For	£ 1000

Project title:	Toilet Refurbishment Project
Description of project (please continue on a separate sheet if necessary):	The grant will go towards the complete refurbishment and alterations to the existing Ladies and Gents toilet facilities at the Football Club. There will be a need to replace all existing plumbing and sanitary ware to facilitate the creation of a unisex disabled toilet. Walls will have to be demolished and baby changing facilities added as well as new urinals, hand dryers and heaters. New ceilings and lighting will also be required with full re-decoration to complete the project to bring it up to the current WRAS regulation. A lot of work will be completed by persons on the committee and volunteers to reduce cost
Where will the project/activity take place?	The project will take place where the existing toilets are which is near the main entrance to the Football Club

Who will benefit from the project? (What groups will benefit and approximately how many people will benefit in total)	I have estimated around 3500 people will benefit from this project. These include all Football players (men, women and children) who use the Club. I have also tried to estimate the number of people who use the club in a social capacity for darts, bingo, parties, weddings, wakes, functions etc
What evidence do you have that this project is required? (This might be survey work or statistical evidence)	I have enclosed some pictures of our existing facilities as evidence

<p>What support have you received for this project? (Please tell us about any expressions of support you have received from outside your organization Consultation with Community)</p>	<p>We are constantly being asked by visiting teams from other parts of Cornwall, Devon, Somerset and Avon when are your toilets being improved. We have no Disabled facilities at all and those people who need that facility have to use the nearby Leisure Centre</p>
<p>How will the project be managed and how will you measure its success?</p>	<p>We have a premises manager ([REDACTED]) who will manage the project. We will measure the success of the project with increased footfall through the Football Club</p>
<p>Please give the timescale and key milestones for your project, including a start date and finish date.</p>	<p>We have to complete the project between 1st June and 1st August which is the close season for Football. We also need the project to be managed in such a way that will not interfere with the cashflow of the Football Club</p>
<p>What arrangements do you have in place to ensure safeguarding of children and /or young people and/or vulnerable people (applicable only if your project involves working with this client group)</p>	<p>The Football Club has its own safeguarding policy document along with other documents available to read on our website. www.saltashunited.co.uk I have enclosed a copy of this with the other document pack enclosed with this application</p>

3. How you will pay for your project.

What will the money be spent on? (Provide a full breakdown of project cost(s) identifying what cost(s) this grant would be spent on)	I have enclosed two quotations for the work but due to cost we will be going with the cheapest as a lot of the work will be completed by ourselves
How will you promote STC once application and project are complete?	On completion of the project a plaque will be mounted in the Football Club thanking all the organisations and volunteers who made this possible and announced by our Media Manager on our website, twitter, facebook and Instagram accounts

Saltash Town Council considers Match Funding is extremely important. Please list any applications you have made for funding from other organisations in the table below:

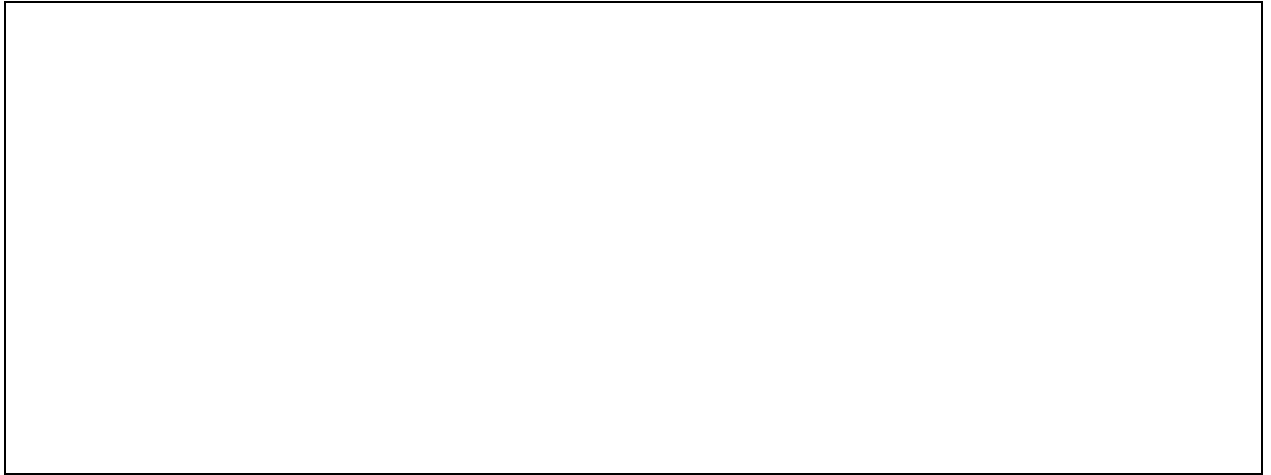
Organization	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
Cornwall Community Fund Howton Solar Farm	£5000	/	
Spar Community Fund	£1000	/	
Football Foundation	£6175	/	

Please confirm the bank account your project is using is in the project's name/organization name	Yes it is
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4. Further information enclosed Checklist.

	Enclosed (please tick)
A copy of your organization's most recent bank statements (mandatory)	/
Copies of all <u>relevant</u> Employer's, Building & Public Liability Insurance Certificates & Title Deeds if appropriate (mandatory)	/
A letter head showing the organization's address and contact details	/
A copy of your constitution and articles of association (or similar documents if the above do not exist, showing the organization's status)	/
A copy of your organization's latest set of accounting statements (if any exist)	/
Copies of any letters of support for your project	To follow /
If your organization has previously received a grant from STC please include a brief report and evidence of how you promoted the contribution from the Council	Photo Enclosed with Documents
Other (please list)	I am still waiting for a few letters of support

If any of the above documents have not been enclosed, please give reasons why in the box below:



5. Declaration by the applicant

I/we declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.

I/we declare that, I/we have read the Town Council's Grant Policy and believe to the best of our knowledge, that we meet the criteria set out by the Policy.

I/we confirm that a risk assessment will be completed prior to an event granted funding by the Town Council.

I/we accept the following:

- (i) that any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered;
- (ii) that any grant offered will be used only for the purposes set out in this application;
- (iii) that we will provide reports on progress at the request of the Town Council;
- (iv) the support of the Town Council will be publicised;
- (v) that should any grant offered, not be used in accordance with the terms and conditions set by the Town Council, we undertake on behalf of the

organisation to repay the outstanding amount to the Town Council on demand.

Please be aware that the decision as to whether you have been successful in your application will be communicated to you shortly after the relevant Council meeting.

Signed:			
Print Name(s):	██████████		
Position(s):	GRANTS OFFICER		
Date:	26/04/2023		

Applicants should refer to the Privacy Notice on the Town Council Website www.saltash.gov.uk for details on how we use your data.

COMPLETED FORMS SHOULD BE RETURNED TO:
The Town Clerk, Saltash Town Council, The Guildhall, 12 Lower Fore Street,
Saltash PL12 6JX or enquiries@saltash.gov.uk

OFFICE USE ONLY:	
Date received	
Received by	
Application reference	
Date to P&R Chairman/Vice Chairman	
Approved to go to Committee	
Committee date	
Decision/Minute number	
Amount awarded	
Application refused by P&R Chair or refused by Committee	
Appeal notice issued	
Appeal received	
Approved for Committee	
Decision/Minute number	



Saltash United Association Football Club

Rules

**Kimberley Stadium
Callington Road
Saltash, Cornwall, PL12 6DX**

Clubhouse: 01752 845746

**The Management Committee of the
Saltash United Association Football Club
express the hope that you will enjoy and
make full use of the facilities of the Club**

Rules as agreed at Club General Meeting –July 2022

1. NAME

The name of the Club shall be Saltash United Association Football Club.

2. HEADQUARTERS

The Club's headquarters shall be situated on the Club's ground at Waterways Stadium, Callington Road, Saltash.

3. OBJECTS

The objects of the Club shall be:

- a. To develop, encourage, promote and provide facilities for the playing of association football and other sporting, social, educational and recreational activities.
- b. To promote fellowship between members and to provide a meeting place for its members & for visiting teams where suitable entertainment & amenities are available.
- c. To promote such fundraising schemes as may be required to meet Club's objectives.

4. MANAGEMENT OF THE CLUB

- a. Officers of the Club
 - i. The officers of the Club who shall be elected annually at the AGM or a Special General Meeting shall consist of the Chairman, Vice Chairman, the Hon. Club Secretary, the Hon. Treasurer, the First Team Football Secretary, and the Premises Manager.
 - ii. In addition, a President and Vice President of the Club may be elected at a General Meeting of the Club and he, she or they shall hold such Honorary Office for such periods as the Club in General Meeting may from time to time determine.
- b. Committees
 - i. The affairs of the Club shall be managed by a Management Committee which shall consist of the officers of the Club and no more than 11 other members of the Club (including

Trustees) who shall be elected at the Annual General Meeting or at a Special General Meeting called for that purpose. Five members shall be deemed necessary to form a Quorum.

- ii. If a casual vacancy occurs in the Management Committee by the death, resignation, suspension or expulsion of one of the members, the Management Committee can appoint another member of the Club to fill the vacancy and any member so appointed shall hold office until the next Annual General Meeting, but he/she shall then be eligible for re-election.
- iii. The Management Committee shall have the power to form sub-committees to deal specifically with finance and to direct any other of the specific activities undertaken in the normal running of the Club. It may also appoint a Bar Committee.
- iv. Meetings of the Management Committee shall take place at least once every two months. The Committee may adjourn and regulate its proceedings by a majority of the votes of those present at the meeting and, in the event of an equality of voting, the Chairman of the meeting shall have a second or casting vote.
- v. The Management Committee shall appoint a Welfare Officer who shall ensure that the club operates a safe, child friendly environment and promotes good practice in line with the relevant Child Protection Policy.

c. Trustees

- i. The Chairman shall nominate such of the officers or members as he thinks fit to be Trustees of the Club. The Trustees will make all such dispositions of the Club property and enter into such agreements in relation thereto as the Chairman may deem proper for giving security for the repayment of loans and interest.
- ii. The property and assets of the Club shall be invested in the Trustees.
- iii. The Trustees shall be entitled to attend Management Committee Meetings and may vote at such meetings.
- iv. The appointed Trustees shall hold office until such time as they shall by mutual consent with the Chairman, relinquish such office, at that time a replacement shall be appointed.

d. Nominations

- i. Nominations for officers of the Club and members of the Management Committee shall be made in writing and received by the Club Secretary not later than 7 days before the Annual General Meeting.
- ii. Nominations for the Club's solicitors and accountants shall be made at the Annual General Meeting.

e. Meetings

- i. An Annual General Meeting shall be held at least once in every year, normally early in July, provided that a period not exceeding 15 months shall elapse between such Annual General Meetings.
- ii. At least 21 days notice shall be given of the Annual General Meeting. Such notice to be posted in the Club house.
- iii. The business to be transacted at the Annual General Meeting shall be all matters required to be dealt with under the terms of these rules, the adoption of the Club accounts together with any other business relevant to the Club's affairs.
- iv. A Special General Meeting may be convened by the Management Committee at any time. Any members entitled to attend and vote at a General Meeting may also summon such a meeting or require one to be summoned at any time on reasonable notice, if a specified number of them joined to do so; the number required being not more than 30 nor more than one fifth of the total number of the members so entitled. Such requisition should state the purpose for which such a meeting is required. At least 14 days notice shall be given to all members stating the purpose of the meeting, such notice being displayed in the Club house.
- v. At a General Meeting of the Club voting will be confined to ordinary members over the age of 18 years and each such member shall be entitled to exercise one vote upon every question falling to be decided at such meetings.
- vi. The quorum of a General Meeting shall be 15 or 5% of the ordinary members or whichever shall be the lesser.

5. MEMBERSHIP

- a. Membership to the Football Club is limited to members of the Club Lotto Competition, Season Ticket Holders and Club Voluntary workers but subject to a review every January. There is no additional charge for membership. Each applicant must complete a form on which is written all their contact details and in the case of a Lotto member an additional Direct Debit Bank Mandate. These details are held on a database and controlled by the Secretary.
- b. All senior Football Players registered as players for the club shall be deemed Club members for the period of their registration. This shall include the three senior men's teams and the Women's team
- c. Life members shall be nominated from amongst the ordinary membership from time to time by the Management Committee, such nomination to be recommended at the next Annual General Meeting. Subject to approval of such recommendation, election to life membership shall be by the Management Committee or in General Meeting or by the Management Committee with other Club members added to it and convened for that purpose. An up-to-date list of all life members shall be maintained by the Membership Secretary. All life members shall pay no membership fee but shall be entitled to the full use of the Club facilities. The number of life members shall not be more than 5% of the total ordinary membership.
- d. Honorary Vice Presidents together with their wives/husbands shall be nominated from time to time by the Management Committee such nomination to be recommended at the next Annual General Meeting where a formal election shall be carried out. Honorary Vice Presidents together with their wives/husbands shall automatically become Members of the Club subject to the Honorary Vice Presidents fee.
- e. The Management Committee shall have the power to elect as Honorary members, members of other clubs for a period not exceeding seven days. The Management Committee also has the right to confer Honorary membership in special circumstances. Any person employed by the club in any capacity will be granted Temporary membership for the period of their employment.

- f. The Management Committee shall have the right to suspend from membership of the Club any member or to exclude any guest (introduced as provided for in Rule 6) or visitor for misconduct or violation of the Rules of the Club.

- g. Any person not eligible for ordinary membership but who is the wife or husband or a child of an ordinary member shall be eligible for family membership within the provisions of Schedule 7 of the Licensing Act 1964.

- j. Junior members under the age of 16 associated with Saltash United, Saltash United Juniors and Saltash Youth Football Clubs shall automatically become Junior members of the Club with no required subscription payable. They shall be entitled to use and enjoy the premises and facilities of the Club at the discretion of the Management Committee for the purposes of watching and playing football and other activities within the objectives of the Club. They will not be supplied with or allowed to consume intoxicating liquor on the premises. All those junior members under the age of 16 shall be permitted to use the Club premises up until 9.00pm.

- k. On a Match Day Children, under the age of 16 years, will be allowed in free as long as they are accompanied by a responsible adult, plays for the Juniors and at the discretion of the Gate Manager. The exception to this will be for entrance to the national FA Cup and FA Vase competitions where the concessionary rate applies in accordance with FA rules.

- l. The Club is non-profit making and any surplus income or gains will be reinvested in the club and does not permit any distribution of club assets, in cash or in kind to members or third parties. This does not prevent donations by the Club to charities or to other clubs that are registered as Community Amateur Sports Clubs.

6. GUESTS

Members shall be entitled to introduce guests to the Club, provided no person whose application for membership has been declined or who has been expelled from the Club shall be introduced as a guest.

7. VISITORS

There may be admitted to the Club premises persons other than members or their guests and intoxicating liquor may be sold to such persons by or on behalf of the Club for consumption on the premises and not elsewhere provided sales of intoxicating liquor to persons other than members or their guests may only take place.

- a. On the occasion of a sporting or other fixture being held at the Club premises with teams from other Clubs or organisations provided that the only persons to whom intoxicating liquor may be sold on such occasions are members or supporters of such teams and the officials connected with the event.
- b. On the occasion of any other function approved by the Management Committee provided that no more than 12 such functions be held in each year. Details of these functions to be notified in writing to the Police Licensing Officer at Divisional Headquarters not less than 48 hours before the event.

8. SUBSCRIPTIONS

- a. Club Lotto members shall pay a monthly fee, via Direct Debit Bank Mandate which shall enter them into the monthly Lotto draw. The club shall distribute the monthly winning numbers by means of the Club web-site, Club Social media accounts, Club notice boards and Matchday programmes. Winners of Lotto prizes should claim from the club Treasurer. Failure to pay the Direct Debit shall eliminate that member from the Lotto and club membership shall cease.
- b. Season Ticket members shall pay a one-off annual fee for their season ticket, prior to the commencement of the football season, which provides entry to all First Team league matches at a reduced rate. The Season Ticket does not include entrance for Cup competitions for which normal entry fees will apply. The Season ticket shall provide Club membership for the duration of the close-season following the completion of the season for which the ticket applies.

- c. Any member reserving ticket(s) in respect of any function organised or assisted by the Club, shall be liable for payment in full for such tickets in the event of non-attendance at the function in question, unless the Club Secretary is notified of such non-attendance not less than 7 days prior to the date of the function.
- d. A list of the names and addresses of all members of the Club shall be available for inspection at any time.

9. CLUB HOURS

- a. The Club Premises shall open for such hours as the Management Committee shall from time to time determine.
- b. The permitted hours for the supply and sale of intoxicating liquor shall be subject to the Licensing Acts, be such hours as the Management Committee shall from time to time determine. Changes to the Club's permitted hours shall not become operative until the Clerk to the Justices has been informed of the alterations. The Chief Officer of Police for the area should also be informed.

10. PERSONS UNDER THE AGE OF 18 YEARS

No person under the age of 18 years shall be supplied with or allowed to consume intoxicating liquor on the premises.

11. CONDUCT OF MEMBERS

- a. Members shall at all times conduct themselves in a proper and seemly manner. Every member of the Club shall be subject to these rules and subject to the payment of their membership fee.
- b. The Management Committee may from time to time make such regulations it considers fit for the conduct and good government of the Club's affairs or any activity incidental thereto.
- c. The Management Committee may make by-laws for the proper running of the Club. All members shall be responsible for the observance of these by-laws by themselves, their guests and (if applicable) children. Breach of the by-laws may result in suspension or termination of membership.

- d. Unless proper arrangements have been made in advance, members must provide payment for whatever expenses they incur in the Club, whether on their own behalf or for their guests, before leaving the Clubhouse.
- e. The Club has no responsibility for any member's possessions wherever they may be left.
- f. All complaints shall be in writing and addressed to the Management Committee.

12.ALTERATIONS TO RULES

No alteration or addition to these rules shall be made except at a General Meeting. The Notice shall have contained particulars of the proposed alteration or addition. The Club Secretary shall within 28 days of making such alteration or addition to these rules, or of the officers of the Club, give written Notice thereof to:-

The Chief Office of Police
The Clerk to the Local Authority

13.CHANGE OF CHAIRMAN OR SECRETARY

Any change of Chairman or Secretary must be reported in writing to the Clerk to the Justices and to the Chief Officer of Police by the Chairman or Secretary within 42 days of the change.

14.POWERS OF BORROWING

- a. The Management Committee of the club shall be empowered to borrow such financial sums as may be required from time to time in pursuit of the objectives of the club.
- b. If at any time the Management Committee of the club passes a resolution authorising the club to borrow money:
 - i. The Management Committee may borrow money for the purposes of the club the amount of money (either at one time or from time to time) and at the rate of interest, in the form and manner and upon security specified in the resolution, and:
 - ii. The Trustees of the leasehold of the club must at the discretion of the Management Committee make any disposition of the club property or any part of it, and enter into any agreement in relation to the club property as the Management Committee thinks fit and proper to give security for any loan and interest.

- c. Every member of the club, whether he votes on a resolution authorising borrowing or not, and everyone becoming a member after the passing of such a resolution, is deemed to have assented to the resolution as if he had voted in favour of it.
- d. Any trustee of the club property or any member standing as a guarantor to any loan facility taken out by the club shall, so far as possible, be indemnified by the club from and against all actions, costs, claims and demands in respect of the enforcement of such guarantee prior to its discharge.

15. INDEMNITY

- a. The club shall at all times indemnify the members of the Management Committee from time to time from and against all actions, costs, claims and demands in respect of any matter (other than, their own dishonesty) arising out of their management and control of the club and consequent upon any action or resolution of the club.
- b. Neither the members of the Management Committee nor any individual member of the club shall be personally liable to repay any company body or individual who has lent money to the club in pursuit of its objectives, save to the extent that such committee members or individual members has given a personal written guarantee to repay such loan.

16. DISSOLUTION OF THE CLUB

If at any general meeting a resolution for the dissolution of the Club is passed by a majority of the members present then the Management Committee shall call a special general meeting that shall not be held less than six weeks later (of which not less than four weeks written notice has been given to each member). The terms of any dissolution resolution shall be stated in any notice to the members, and not less than one half of the members must be present at the special general meeting. The resolution must then be confirmed by a majority of two thirds of the members voting on it. The Management Committee must immediately, or at such future date as is specified in the resolution, proceed to realise the property and assets of the club and discharge its debts and liabilities. Any net assets remaining are to be applied to either:

- i) the purposes of the sports governing body for use in community related sport,
- ii) the purposes of another CASC within the scheme, or the purposes of a charity.

17.EQUAL OPPORTUNITIES POLICY

At all times the club shall operate an equal opportunities policy in order to encourage all of its members to participate equally in the game of football or the objectives of the club generally. Membership shall be open to all irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status and sexual orientation. Failure to adhere to such a policy shall be a disciplinary matter to be determined in accordance with rule 5f. This will also apply in respect of visitors, guests and users of the club's premises.

Addendum

This addendum provides an overview of the changes to the club rules between this document, dated July 2022 as prepared by Club Chairwoman Julie Morley against those dated July 2022 as prepared by then Club Chairman David Bishop

- Section 4 a i – ‘Vice Chairman’ Be added to the list of club officers to be annually elected.
- Any persons giving the club monies or property will be asked to sign a declaration that it will not be asked for it’s return if the said persons leave the club.
- New Trustees will be appointed
- Section 5 k – This paragraph added to comply with FA Rules regarding entry fees to FA competitions.
- Section 8 – This section completely revised to reflect that Members are Lotto Members and Season Ticket Holders. No further or additional subscriptions are required.

CERTIFICATE OF EMPLOYERS' LIABILITY INSURANCE

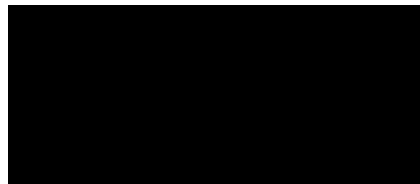
(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998, as amended by the Employers' Liability (Compulsory Insurance) (Amendment) Regulations 2008, (the Regulations), one or more copies of this certificate must be displayed at each place of business at which the policy holder employs persons covered by the policy. This requirement will be satisfied if the certificate is made available in electronic form and each relevant employee has reasonable access to it in that form)

Policy Ref.	APL00449BDX-22/SALTUNI-01
1 Name of Policyholder	The Officers, Committee & Members for the time being of Saltash United AFC
2 Date of commencement of Insurance Policy	16/06/2022
Date of expiry of Insurance Policy	15/06/2023

We hereby certify that subject to paragraph 2:

1. The policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey or the Island of Alderney, or to off-shore installations in territorial waters around Great Britain and its Continental Shelf; and
2. The minimum amount of cover provided by this policy is no less than £5 million.

Signed on behalf of Arch Insurance (UK) Limited being the underwriters as defined in the Policy (Authorised Insurers)

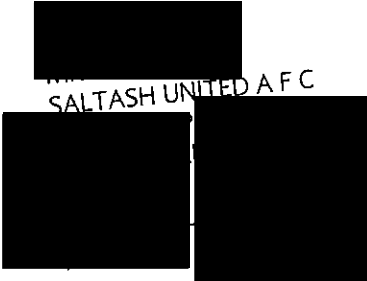


Steve Bashford - Chief Executive Officer
Arch Insurance (UK) Limited

The information below is not required by the Regulations:

In paragraph 1 - Name of policyholder, "policyholder" means Insured as defined in the Policy.

Arch Insurance(UK) Limited, Registered address: 5th Floor, Plantation Place South, 60 Great Tower Street, London, EC3R 5AZ. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. FCA Register Number 229887. Arch UK Regional Division, consists of certain FCA registered companies of the Arch Insurance Group who may act as coverholders for certain leading Insurers.



Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345.

Your balances on 31 March 2023

Business Current Accounts	
Business Current Account Statement	£1,038.31
Sort Code 20-50-40 • Account No 00800554	

SALTASH UNITED A.F.C.

Your Business Current Account

At a glance

03 - 31 Mar 2023

Start balance	£1,213.07
Money out	£5,110.26
▶ Commission charges	£0.00
▶ Interest paid	£0.00
Money in	£4,935.50
End balance	£1,038.31

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Date	Description	Money out £	Money in £	Balance £
3 Mar	Start Balance			1,213.07
	DD Direct Debit to BT Group PLC Ref: GP00005863-000098	207.74		1,005.33
6 Mar	DD Direct Debit to Fdr Pos Term Rent Ref: Fdgl138445221A	1.20		1,004.13
	Giro Direct Credit From BCard1114296050323		170.30	1,174.43
	Giro Direct Credit From BCard1114296040323		633.00	1,807.43
	Giro Direct Credit From Fdms 511325409 Ref: 511325409		126.10	1,933.53
7 Mar	DD Direct Debit to British Gas Busine Ref: 601469999090420000	512.00		1,421.53
	Giro Direct Credit From Fdms 511325409 Ref: 511325409		12.30	1,433.83
8 Mar	Giro Direct Credit From BCard1114296070323		77.50	1,511.33
	Giro Direct Credit From Fdms 511325409 Ref: 511325409		54.00	1,565.33
	Giro Direct Credit From Fdms 511325409 Ref: 511325409		337.30	1,902.63
	Deposit at Barclays 14222 Ref: 19.0607Marikpob000		825.19	2,727.82
9 Mar	Giro Direct Credit From BCard1114296080323		111.70	2,839.52
10 Mar	DD Direct Debit to Barclaycard Ref: Bcd01114296280223	42.84		2,796.68

Continued

Date	Description	Money out £	Money in £	Balance £
	Balance brought forward from previous page			2,796.68
10 Mar	Giro Direct Credit From Chelsea Baker Ref: Chelsea Baker		5.00	2,801.68
	Giro Direct Credit From BCard1114296090323		14.40	2,816.08
13 Mar	Giro Direct Credit From BCard1114296120323		37.50	2,853.58
	Giro Direct Credit From Fdms 511325409 Ref: 511325409		119.25	2,972.83
	— Deposit at Barclays 14222 Ref: 16.3611Markpob000		248.45	3,221.28
14 Mar	DD Direct Debit to Fdms Ref: 511325409 Svcchg	48.17		3,173.11
15 Mar	DD Direct Debit to St Austell Brewery Ref: Account 433015	1,829.66		1,343.45
16 Mar	DD Direct Debit to Close-Club Insure Ref: 80977597	234.93		1,108.52
	Giro Direct Credit From BCard1114296150323		150.00	1,258.52
17 Mar	Giro Direct Credit From BCard1114296160323		108.30	1,366.82
20 Mar	DD Direct Debit to Kinex Ref: 1005549	66.41		1,300.41
	Giro Direct Credit From BCard1114296180323		183.65	1,484.06
	Giro Direct Credit From Fdms 511325409 Ref: 511325409		10.60	1,494.66
21 Mar	Giro Direct Credit From American Express P Ref: AX8580332187		17.27	1,511.93
	Giro Direct Credit From Fdms 511325409 Ref: 511325409		61.20	1,573.13
	— Deposit at Barclays 14222 Ref: 17.5421Markpob000		179.34	1,752.47
22 Mar	Giro Direct Credit From BCard1114296210323		87.60	1,840.07
	Giro Direct Credit From Fdms 511325409 Ref: 511325409		19.80	1,859.87
	Giro Direct Credit From Fdms 511325409 Ref: 511325409		76.80	1,936.67
23 Mar	Giro Direct Credit From BCard1114296220323		84.30	2,020.97
	Giro Direct Credit From Fdms 511325409 Ref: 511325409		20.60	2,041.57
27 Mar	Giro Direct Credit From BCard1114296250323		146.40	2,187.97
	Giro Direct Credit From Fdms 511325409 Ref: 511325409		651.78	1,536.19
28 Mar	DD Direct Debit to Sky Business Ref: 1887567 Sub			

Continued

Date	Description	Money out £	Money in £	Balance £
Balance brought forward from previous page				1,536.19
28 Mar	Giro Direct Credit From Fdms 511325409 Ref: 511325409		111.35	1,647.54
	— Deposit at Barclays 14222 Ref: 17.0728Markpob000		501.35	2,148.89
29 Mar	DD Direct Debit to E.On Next Ref: A-9B532C70-001	22.04		2,126.85
	DD Direct Debit to British Gas Ref: BCL0209980-0201647	30.89		2,095.96
	DD Direct Debit to British Gas Ref: BCL0209981-0201646	46.25		2,049.71
	Giro Direct Credit From Fdms 511325409 Ref: 511325409		105.55	2,155.26
	Giro Direct Credit From Fdms 511325409 Ref: 511325409		251.90	2,407.16
31 Mar	DD Direct Debit to St Austell Brewery Ref: Account 433015	987.44		1,419.72
	DD Direct Debit to Devon Contract Was Ref: AU1996	106.32		1,313.40
	DD Direct Debit to BT Group PLC Ref: GP00005863-000099	207.74		1,105.66
	DD Direct Debit to Onecom Svs Limited Ref: 2110995	114.85		990.81
	Giro Direct Credit From BCard1114296300323		47.50	1,038.31
31 Mar	Balance carried forward			1,038.31
	Total Payments/Receipts	5,110.26	4,935.50	

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Bank of England Base Rate Information

Rate effective from 23 Mar 2023 was	4.250%
Rate effective from 02 Feb 2023 was	4.000%

SALTASH UNITED JUNIORS

GUIDANCE NOTES NO:

1.4

SAFEGUARDING POLICY AND PROCEDURES: CLUB TEMPLATE

FOR CLUBS

Version: 1.1
Published: MAY 2019



FOR ALL

USING THIS POLICY

This policy template is provided so that you can add your club name to the relevant sections. It is important that this policy is discussed by the committee. The club needs to be sure it is clear about its responsibilities and that it adheres to this policy in full. Having a proactive Club Welfare Officer is an integral requirement of this policy.



FOOTBALL CLUB SAFEGUARDING CHILDREN POLICY

1. Football Club acknowledges its responsibility to safeguard the welfare of every child and young person who has been entrusted to its care and is committed to working to provide a safe environment for all members. A child or young person is anyone under the age of 18 engaged in any club football activity. We subscribe to The Football Association's (The FA) Safeguarding Children – Policy and Procedures and endorse and adopt the Policy Statement contained in that document.
2. The key principles of The FA Safeguarding Children Policy are that:
 - the child's welfare is, and must always be, the paramount consideration;
 - all children and young people have a right to be protected from abuse regardless of their age, gender, disability, race, sexual orientation, faith or belief;
 - all suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately;
 - working in partnership with other organisations, children and young people and their parents/carers is essential.
3. Football Club has a role to play in safeguarding the welfare of all children and young people by protecting them from physical, sexual or emotional harm and from neglect or bullying. It is noted and accepted that The Football Association's Safeguarding Children Regulations (see The FA Handbook) applies to everyone in football whether in a paid or voluntary capacity. This means whether you are a volunteer, match official, helper on club tours, football coach, club official or medical staff.
4. We endorse and adopt The FA's Responsible Recruitment guidelines for recruiting volunteers and we will:
 - specify what the role is and what tasks it involves;
 - request identification documents;
 - as a minimum meet and chat with the applicant(s) and where possible interview people before appointing them ask for and follow up with two references before appointing someone;
 - where eligible require an FA accepted Disclosure and Barring Service (DBS) Check in line with current FA policy and regulations.

We acknowledge that every child or young person who plays or participates in football should be able to take part in an enjoyable and safe environment and be protected from poor practice and abuse.

Football Club recognises that this is the responsibility of every adult involved in our club.

FOOTBALL CLUB SAFEGUARDING CHILDREN POLICY CONT'D

All current

Football Club members working in eligible roles, with children and young people – such as managers and coaches are required to hold an in-date FA accepted Disclosure and Barring Service (DBS) Check as part of responsible recruitment practice¹.

If there are concerns regarding the appropriateness of an individual who is already involved or who has approached us to become part of

Football Club guidance will be sought from The Football Association. It is noted and accepted that The FA will consider the relevance and significance of the information obtained via the DBS Check process and that all suitability decisions will be made in accordance with legislation and in the best interests of children and young people.

It is accepted that The FA aims to prevent people with a history of relevant and significant offending from having contact with children or young people and the opportunity to influence policies or practice with children or young people. This is to prevent direct sexual or physical harm to children and to minimise the risk of 'grooming' within football.

5. Football Club supports The FA's Whistle Blowing Policy. Any adult or young person with concerns about a adult in a position of trust with football can 'whistle blow' by contacting The FA Safeguarding Team on **0800 169 1863**, by writing to The FA Case Manager at The Football Association, Wembley Stadium, PO Box 1966, London SW1P 9EQ, by emailing Safeguarding@TheFA.com or alternatively by going direct to the Police, Children's Social Care or the NSPCC.

Football Club encourages everyone to know about The FA's Whistle Blowing Policy and to utilise it if necessary.

6. Football Club has appointed a Club Welfare Officer in line with The FA's role profile and required completion of the Safeguarding Children and Welfare Officers Workshop. The post holder will be involved with Welfare Officer training provided by The FA and/or County FA. The Club Welfare Officer is the first point of contact for all club members regarding concerns about the welfare of any child or young person. The Club Welfare Officer will liaise directly with the County FA Designated Safeguarding Officer and will be familiar with the procedures for referring any concerns. They will also play a proactive role in increasing awareness of Respect, poor practice and abuse amongst club members.

7. We acknowledge and endorse The FA's identification of bullying as a category of abuse. Bullying of any kind is not acceptable at our club. If bullying does occur, all players or parents/carers should be able to tell and know that incidents will be dealt with promptly. Incidents need to be reported to the Club Welfare Officer in cases of serious bullying the County FA Designated Safeguarding Officer may be contacted.

8. Respect codes of conduct for players, parents/carers, spectators, officials and coaches have been implemented by

Football Club. In order to validate these Respect codes of conduct the club has clear actions it will take regarding repeated or serious misconduct at club level and acknowledges the possibility of potential sanctions which may be implemented by the County FA in more serious circumstances.

¹ The FA's policy on DBS Checks is subject to change. DBS Check information and guidance can be found at [TheFA.com/football-rules-governance/safeguarding/section-3-safer-recruitment-and-dbs-checks](https://www.thefa.com/football-rules-governance/safeguarding/section-3-safer-recruitment-and-dbs-checks)

FOOTBALL CLUB SAFEGUARDING CHILDREN POLICY CONT'D

9. Reporting your concerns about the welfare of a child or young person. Safeguarding is everyone's responsibility if you are worried about a child it is important that you report your concerns – no action is not an option.

- i. If you are worried about a child then you need to report your concerns to the Club Welfare Officer.
- ii. If the issue is one of poor practice the Club Welfare Officer will either:
 - Deal with the matter themselves, or;
 - Seek advice from the County FA Designated Safeguarding Officer.
- iii. If the concern is more serious – possible child abuse, where possible, contact the County FA Designated Safeguarding Officer first, then immediately contact the Police or Children's Social Care.

iv. If the child needs immediate medical treatment take them to a hospital or call an ambulance and tell them this is a child protection concern. Let your Club Welfare Officer know what action you have taken, they in turn will inform the County FA Designated Safeguarding Officer

- v. If at any time you are not able to contact your Club Welfare Officer or the matter is clearly serious then you can either:
 - Contact your County FA Designated Safeguarding Officer directly;
 - Contact The FA Safeguarding Team on **0800 169 1863** or Safeguarding@TheFA.com;
 - Contact the Police or Children's Social Care;
 - Call the NSPCC 24 hour Helpline for advice on **0808 800 5000** or text **88858** or email help@nspcc.org.uk.

NB – The FA's Safeguarding Children Policy and Procedures are available as **Guidance Notes 1.2: Grassroots Football: Safeguarding Children Policy and Procedures**. These are under the 'Useful Resources' at: [TheFA.com/football-rules-governance/safeguarding/section-1-footballs-safeguarding-framework](https://www.thefa.com/football-rules-governance/safeguarding/section-1-footballs-safeguarding-framework).

The policy outlines in detail what to do if you are concerned about the welfare of a child and includes flow diagrams which describe this process. How to make a referral is also covered in the Safeguarding Children workshop. Participants are given the opportunity to discuss how this feels and how best they can prepare themselves to deal with such a situation. For more information on this workshop contact your County FA Designated Safeguarding Officer.

10. Further advice on Safeguarding Children matters can be obtained from:

Name:

T:

E:

County FA:

County Football Association's Designated Safeguarding Officer

T:

E: CountyWO@

- [TheFA.com/football-rules-governance/safeguarding](https://www.thefa.com/football-rules-governance/safeguarding)
- Emailing – Safeguarding@TheFA.com
- The FA Safeguarding Children general enquiry line **0845 210 8080**



The Football Association
Wembley Stadium
London HA9 0WS
T: +44 (0)800 169 1863
F: +44 (0)800 169 1864
W: TheFA.com

Estimate

Date	18/02/23
Estimate number	5922

Dear [REDACTED]

Thank you for asking our family business to quote for your works. We have been trading since 2006 with our plumbing and heating works and we have continued to grow our team and the services we offer ever since. To reflect this, in 2021, we updated our business name from All Gas Southwest to All Home Improvements Cornwall but our traditional family values and focus on personal customer service has always remained the same. We are proud to employ all our own trades to offer a complete in house solution for your project and, wherever possible, we always partner with local suppliers for our installation materials and resources. We hold accreditations with Gas safe, Oftec, Napit and Fensa and as a Which?Trusted Trader we always provide a 12 month workmanship warranty for works we undertake. We hope this quote will be of interest to you and we look forward to your feedback.

As per our meeting please find a draft for the ladies wc refit to suit your needs.

- Remove all plumbing, all electrics and the dividing wall.
- Strip floors out and take the room back to a shell.
- Excavate the floors and move all drainage to the new locations to fit 3 cubicles in, and PVC clad the ceiling.
- Design 3 enclosures 2 x standard size and a larger enclosure for mobility issues this will also have the bay changing area included, grab rails taller toilet and panic alarm
- The basins will be at the end of the enclosures x 2 with storage cabinets for the cleaning products and a large mirror, with 2 hand dryers.
- The walls all half height paneled, Altro anti slip flooring installed.
- Everything is being designed for ease of cleaning and maintenance

Many thanks,
Mark, Zoe & The Team.

Description	Unit price	Quantity	Total
Ladies bathroom	£17000.00	1.00	£17000.00
Exc VAT			£17000.00
VAT (20.000%)			£3400.00
Total			£20,400.00

Should you wish to accept this quotation please sign and return a copy of this quote to us. Upon its receipt we will contact you to take your deposit, schedule works and issue your receipt. For all bathroom and heating installations a deposit of 50% is payable in advance to secure installation dates. The next stage payment is 35% due on or before the first day of installation and the 15% balance is due on or before the day of completion. For all building works stage payments will be agreed by individual customer project based on the value of and proposed duration of works.

Name.....

Signature.....

Date.....

PAYMENT

Our preferred method of payment is Bacs to All Gas South West Limited, Account no 20163860, Sort code 30-67-79 or credit/debit card payment can be taken by the office. By signing this agreement you confirm that you have read and agree to our terms and conditions. A copy of our full terms and conditions can always be provided on request. All quotes are valid for 30 days.

All Home Improvements Cornwall is a trading name of All Gas southwest limited
Tamar View Nurseries, Callington Road, Saltash, PL12 6PH

Email: info@allgas.biz
Company Reg: 7102633 VAT No: 983369373 Gas Safe No: 300249



All Gas Standard T & C

Terms & Conditions

This document will tell you the terms and conditions that will apply to the installation work we will carry out in your property.

The Installation

1. All prices include VAT at the current rate.
2. Your quote is valid for 30 days. After this time your quote may no longer be valid and we will need to review the quote.
3. We will carry out the work during normal working hours (08:30 - 17:00, Monday to Friday, excluding bank holidays and public holidays) unless agree between the parties.
4. Your installation comes with a 12-month workmanship warranty from the date of the installation, please note that this is not an insurance backed warranty.
5. The price we quote does not include the cost of removing any dangerous waste materials, such as asbestos, that we could not reasonably identify when we gave you your quote. You can call a specialist contractor to remove these dangerous materials or we may be able to arrange for them to be removed at an extra cost. When asbestos is removed, you will need to produce a 'site clearance for reoccupation' certificate, which you can get from the asbestos removal company, before we can continue to work at your property.
6. Any time frames we give you are our best estimates and we will do what we can to keep to those time frames. Where there are likely to be delays we will let you know as soon as possible and agree new time frames with you, the time it take us to complete the work has no effect on the price we quoted you.
7. We may need you to lift carpets or take up floor coverings, so we can complete the work. We will give you as much notice as possible if we need you to do this. You can call a specialist contractor to do this work or we may be able to do it for you at an extra cost. If we do any of this work for you, we will only be responsible for unnecessary damage caused directly by our negligence and it will be at your responsibility to put the flooring back once the work is completed.
8. We will take care to carry out the work without causing damage to your property. If we cause unnecessary damage because of negligence we will put it right. Sometimes we have to do extra work if we cannot use existing pipework or wiring to install the boiler. And this can cause damage to things like inside and outside finishing's (for example, wall coverings and paint). You may need to redecorate, repair or restore certain areas once the work is completed. This is not included in the price we quoted and you will be responsible for this.
9. If you are a tenant, you will need your landlord's permission before you allow us to start the work, and we may need you to give us evidence that you have got this permission. If we carry out work at the landlord's property and you have not got permission or have given us false or inaccurate information, you will compensate us for any losses we suffer because of your failure to get your landlord's permission.
10. If your property is a listed building or in a conservation zone, it is your responsibility to make sure that you get any permission you need before we start the work, and we will need evidence from you that you have this permission. We will not be able to start any work if you have not obtained the appropriate planning permission or if you are unable to give us evidence that you have this permission. If we carry out work at your property and you have given us false or inaccurate information, you will compensate us for any losses we suffer because of your failure to obtain the permission you needed, which may include court fines and penalties.
11. The price we quote includes removing all non dangerous materials, including your old boiler and central heating parts we replace.
12. You will need to have an adequate gas or oil (where applicable) and electricity supply to your property before we can start the work.
13. Where we have connected new equipment to your existing system, we cannot accept responsibility for the cost of repairing or replacing parts of your existing system that later develop faults, unless we have been negligent in not realising that this damage to your existing system would happen or unless the way we carried out the work was negligent and this caused the fault.
14. As water supply can change, we cannot be responsible for your central heating system failing to work properly because your water supply becomes inadequate or keeps changing, unless we were negligent in how we tested your water pressure.
15. We cannot be responsible if we cannot meet our responsibilities because of things beyond our control example, poor weather conditions, industrial disputes, strikes that we are not directly involved in or if we find that species (for example bats, birds butterflies and dormice) or plants that could be subject to special protection are found to be present in your property.
16. To carry out the work as quickly as possible, we may use one of our approved contractors. All installers that we use are fully qualified and gas safe, oftec registered (as applicable) and they all carry identity cards. We are responsible for the contractors that we use.
17. You must pay the deposit shown on your quote when you accept the quote. You must pay the balance of the quote when we have finished the installation when we have signed a credit agreement. If your credit agreement ends for whatever reason under the terms of the Consumer Credit Act 1974 you must pay the rest of the quoted price to us immediately, instead of the finance company.
18. We can cancel this agreement at any time by giving you written notice. If we cancel this agreement without good reason, will pay you any reasonable cost you have to spend or losses you suffer as a direct result of our cancellation.
19. Your quote, together with these terms and conditions, sets out the entire agreement between you and us, nobody else will be able to benefit from this agreement. This agreement is governed by the laws of England and Wales.

Your Cancellation Rights.

1. You can cancel this agreement up to 14 days after you have signed the agreement. If you cancel your agreement after the work has started, we will charge you our reasonable costs for:
 - (a) Any work already carried out.
 - (b) Any goods already installed into your property
 - (c) For any bespoke or special-order items, ordered especially for your works, or handling fee if returnable.If you cancel within 14 days of the agreed installation date the deposit will be non refundable and we may charge for any items that have been pre-ordered.
2. You will not be able to cancel once the work is fully completed or the goods have been installed into your property. We can deduct our costs from any deposit you have paid or bill you for them.
3. If you have signed a credit agreement which relates to this agreement, your credit agreement will be automatically cancelled.
4. If you wish to cancel please contact us at Info@allgas.biz and call us on 01752 590037.
5. If there is a significant delay in the installation after the cooling off period that was not caused by you, or was not caused by events beyond our

control, then you will have a right to cancel this agreement and receive a full refund (within 30 days of the cancellation) providing that you notify us prior to the installation taking place. If we have seriously broken our duties to you, as set out in this agreement, you have a right to cancel and receive a full refund.

6. If you have any questions regarding these terms and conditions, please let us know before you accept the quote.

7. By signing the agreement you are confirming that you have read and agree to these terms and conditions.

Complaints procedure

1. We will always be fair and reasonable, should you ever feel that we have failed to honour our promise, we will seek to ensure that your complaint is dealt with quickly and fairly. The easiest way to complain is simply to give us a call, please contact us on the main number as set out in all correspondence (01752 590037).

2. If you wish to write, please write to Complaints, All Gas south west Limited trading as All Home Improvements, Tamar View Nurseries, Saltash, Cornwall, PL12 6PH. In case of dispute or complaint not resolved on electrical work undertaken by us you are able to contact Stroma as a 3rd party intermediary on 0345 543 0330 or complaints@stromainstaller.co.uk.

3. We will endeavour to acknowledge your complaint immediately and will respond with a proposal to resolve your complaint within five business days. We will attempt to resolve any

issues immediately, however if we are unable to do this, we will ensure you are kept informed of the progress on a regular basis.

4. Where we cannot resolve any complaints using our own complaints procedure, as a Which? Trusted Trader we use Ombudsman Services Ltd. for dispute resolution, in the unlikely event of any complaint arising and you wish to refer the complaint to them please contact Which? Trusted traders in the first instance on 0117 981 2929.

Data Protection

1. Under the data protection act and European Union Data Protection Regulations, we are committed to treating all information you provide in accordance with our legal obligations.

2. Some of the information you provide to us (your 'personal information') including your contact details and information and photographs taken during your assessment or installation, regarding your property may be disclosed to:

(a) Undertake the installation and any associated services. Or

(b) Contact you about our partners similar services and products. Or

(c) Use the photographs for marketing purposes.

Or

(d) To make all the required registration including but not limited to warranty, registrations and any relevant certification registration. Or

(e) Pass to third party inspection companies to undertake a technical inspection on our instruction. Or

(f) To supervisory organisations who supervise and/or help regulate the specialist installation activities.

3. If you wish to change your contact preferences at any time, or have any other queries regarding data protection, please contact us at info@allgas.biz or call us on 01752 590037

4. We may monitor and record all communications we have with you, (including emails and telephone conversations), to make sure that we meet our legal and regulatory duties and to make sure that we are providing a good service to you.

5. You may request a copy of information we hold

about you by placing a request in writing to:

All Home Improvements Cornwall

Tamar View Nurseries

Saltash, Cornwall

PL12 6PH.

We will respond to any request made within 30 days.

6. If any data is found to be incorrect we will take every measure to correct this.

7. We will not hold data that is no longer

legitimately required or where you have withdrawn your consent for us to hold it. We are not able to erase data if we are legally required to keep it.

8. We will only use your contact details to communicate with you about our goods and services.

A copy of our privacy policy is available upon request

Intellectual Property Rights

1. The trade marks, copy right, design right and all other intellectual property rights in any materials and other documents or items that we propose or produce for you about the installation will belong to us absolutely, or be licensed to us.

2. You may not use the materials, documents or other items provided by us for any commercial purposes.

Name.....

Signature.....

Date.....



Estimate

Date	18/02/23
Estimate number	5921

Dear Mr Des Marshall

Thank you for asking our family business to quote for your works. We have been trading since 2006 with our plumbing and heating works and we have continued to grow our team and the services we offer ever since. To reflect this, in 2021, we updated our business name from All Gas Southwest to All Home Improvements Cornwall but our traditional family values and focus on personal customer service has always remained the same. We are proud to employ all our own trades to offer a complete in house solution for your project and, wherever possible, we always partner with local suppliers for our installation materials and resources. We hold accreditations with Gas safe, Oftec, Napit and Fensa and as a Which?Trusted Trader we always provide a 12 month workmanship warranty for works we undertake. We hope this quote will be of interest to you and we look forward to your feedback.

As per my recent visit to the ground, please find the draft quote for the new toilets as discussed, The current toilets removed, all flooring, plumbing and electrics removed out of the room to enable a fresh start,

- The ceiling will be clad in PVC so it is maintenance free with new led lighting fitted.
- The dividing wall will be removed so we can set the space out better for the 2 cubicles.
- Once the wall is out and the room is empty we can lay out the design for a disabled cubicle, a standard cubicle and 2 urinals with a sink and hand dryer.
- The walls will all be half height paneled in bathroom paneling and the floor laid in Altro anti slip flooring with upstand for easier cleaning,
- A new dividing wall constructed to enable 2 enclosures 1 larger with grab rails, taller toilet, basin, hand dryer a complete area suitable for mobility issues.
- Install another WC in another enclosure
- Fit 2 new mains urinals
- A new wall mounted sink
- A heater for the room
- A hand dryer

Redecorate the room and seal everything so there are no gaps and pipes on show anywhere.

Many thanks for inviting us to quote,
Mark, Zoe & The Team.

Description	Unit price	Quantity	Total
Gents refitted	£12500.00	1.00	£12500.00

Exc VAT	£12500.00
VAT (20.000%)	£2500.00
Total	£15,000.00

Should you wish to accept this quotation please sign and return a copy of this quote to us. Upon its receipt we will contact you to take your deposit, schedule works and issue your receipt. For all bathroom and heating installations a deposit of 50% is payable in advance to secure installation dates. The next stage payment is 35% due on or before the first day of installation and the 15% balance is due on or before the day of completion. For all building works stage payments will be agreed by individual customer project based on the value of and proposed duration of works.

Name.....

Signature.....

All Home Improvements Cornwall is a trading name of All Gas southwest limited
Tamar View Nurseries, Callington Road, Saltash, PL12 6PH

Email: info@allgas.biz
Company Reg: 7102633 VAT No: 983369373 Gas Safe No: 300249



All Home IMPROVEMENTS



Boilers



Bathrooms



Building

Tel: 01752 590037

Date.....

PAYMENT

Our preferred method of payment is Bacs to All Gas South West Limited, Account no 20163860, Sort code 30-67-79 or credit/debit card payment can be taken by the office. By signing this agreement you confirm that you have read and agree to our terms and conditions. A copy of our full terms and conditions can always be provided on request. All quotes are valid for 30 days.

All Home Improvements Cornwall is a trading name of All Gas southwest limited
Tamar View Nurseries, Callington Road, Saltash, PL12 6PH

Email: info@allgas.biz
Company Reg: 7102633 VAT No: 983369373 Gas Safe No: 300249



All Gas Standard T & C

Terms & Conditions

This document will tell you the terms and conditions that will apply to the installation work we will carry out in your property.

The Installation

1. All prices include VAT at the current rate.
2. Your quote is valid for 30 days. After this time your quote may no longer be valid and we will need to review the quote.
3. We will carry out the work during normal working hours (08:30 - 17:00, Monday to Friday, excluding bank holidays and public holidays) unless agree between the parties.
4. Your installation comes with a 12-month workmanship warranty from the date of the installation, please note that this is not an insurance backed warranty.
5. The price we quote does not include the cost of removing any dangerous waste materials, such as asbestos, that we could not reasonably identify when we gave you your quote. You can call a specialist contractor to remove these dangerous materials or we may be able to arrange for them to be removed at an extra cost. When asbestos is removed, you will need to produce a 'site clearance for reoccupation' certificate, which you can get from the asbestos removal company, before we can continue to work at your property.
6. Any time frames we give you are our best estimates and we will do what we can to keep to those time frames. Where there are likely to be delays we will let you know as soon as possible and agree new time frames with you, the time it take us to complete the work has no effect on the price we quoted you.
7. We may need you to lift carpets or take up floor coverings, so we can complete the work. We will give you as much notice as possible if we need you to do this. You can call a specialist contractor to do this work or we may be able to do it for you at an extra cost. If we do any of this work for you, we will only be responsible for unnecessary damage caused directly by our negligence and it will be at your responsibility to put the flooring back once the work is completed.
8. We will take care to carry out the work without causing damage to your property. If we cause unnecessary damage because of negligence we will put it right. Sometimes we have to do extra work if we cannot use existing pipework or wiring to install the boiler. And this can cause damage to things like inside and outside finishing's (for example, wall coverings and paint). You may need to redecorate, repair or restore certain areas once the work is completed. This is not included in the price we quoted and you will be responsible for this.
9. If you are a tenant, you will need your landlord's permission before you allow us to start the work, and we may need you to give us evidence that you have got this permission. If we carry out work at the landlord's property and you have not got permission or have given us false or inaccurate information, you will compensate us for any losses we suffer because of your failure to get your landlord's permission.
10. If your property is a listed building or in a conservation zone, it is your responsibility to make sure that you get any permission you need before we start the work, and we will need evidence from you that you have this permission. We will not be able to start any work if you have not obtained the appropriate planning permission or if you are unable to give us evidence that you have this permission. If we carry out work at your property and you have given us false or inaccurate information, you will compensate us for any losses we suffer because of your failure to obtain the permission you needed, which may include court fines and penalties.
11. The price we quote includes removing all non dangerous materials, including your old boiler and central heating parts we replace.
12. You will need to have an adequate gas or oil (where applicable) and electricity supply to your property before we can start the work.
13. Where we have connected new equipment to your existing system, we cannot accept responsibility for the cost of repairing or replacing parts of your existing system that later develop faults, unless we have been negligent in not realising that this damage to your existing system would happen or unless the way we carried out the work was negligent and this caused the fault.
14. As water supply can change, we cannot be responsible for your central heating system failing to work properly because your water supply becomes inadequate or keeps changing, unless we were negligent in how we tested your water pressure.
15. We cannot be responsible if we cannot meet our responsibilities because of things beyond our control example, poor weather conditions, industrial disputes, strikes that we are not directly involved in or if we find that species (for example bats, birds butterflies and dormice) or plants that could be subject to special protection are found to be present in your property.
16. To carry out the work as quickly as possible, we may use one of our approved contractors. All installers that we use are fully qualified and gas safe, oftec registered (as applicable) and they all carry identity cards. We are responsible for the contractors that we use.
17. You must pay the deposit shown on your quote when you accept the quote. You must pay the balance of the quote when we have finished the installation when we have signed a credit agreement. If your credit agreement ends for whatever reason under the terms of the Consumer Credit Act 1974 you must pay the rest of the quoted price to us immediately, instead of the finance company.
18. We can cancel this agreement at any time by giving you written notice. If we cancel this agreement without good reason, will pay you any reasonable cost you have to spend or losses you suffer as a direct result of our cancellation.
19. Your quote, together with these terms and conditions, sets out the entire agreement between you and us, nobody else will be able to benefit from this agreement. This agreement is governed by the laws of England and Wales.

Your Cancellation Rights.

1. You can cancel this agreement up to 14 days after you have signed the agreement. If you cancel your agreement after the work has started, we will charge you our reasonable costs for:
 - (a) Any work already carried out.
 - (b) Any goods already installed into your property
 - (c) For any bespoke or special-order items, ordered especially for your works, or handling fee if returnable.If you cancel within 14 days of the agreed installation date the deposit will be non refundable and we may charge for any items that have been pre-ordered.
2. You will not be able to cancel once the work is fully completed or the goods have been installed into your property. We can deduct our costs from any deposit you have paid or bill you for them.
3. If you have signed a credit agreement which relates to this agreement, your credit agreement will be automatically cancelled.
4. If you wish to cancel please contact us at Info@allgas.biz and call us on 01752 590037.
5. If there is a significant delay in the installation after the cooling off period that was not caused by you, or was not caused by events beyond our

control, then you will have a right to cancel this agreement and receive a full refund (within 30 days of the cancellation) providing that you notify us prior to the installation taking place. If we have seriously broken our duties to you, as set out in this agreement, you have a right to cancel and receive a full refund.

6. If you have any questions regarding these terms and conditions, please let us know before you accept the quote.

7. By signing the agreement you are confirming that you have read and agree to these terms and conditions.

Complaints procedure

1. We will always be fair and reasonable, should you ever feel that we have failed to honour our promise, we will seek to ensure that your complaint is dealt with quickly and fairly. The easiest way to complain is simply to give us a call, please contact us on the main number as set out in all correspondence (01752 590037).

2. If you wish to write, please write to Complaints, All Gas south west Limited trading as All Home Improvements, Tamar View Nurseries, Saltash, Cornwall, PL12 6PH. In case of dispute or complaint not resolved on electrical work undertaken by us you are able to contact Stroma as a 3rd party intermediary on 0345 543 0330 or complaints@stromainstaller.co.uk.

3. We will endeavour to acknowledge your complaint immediately and will respond with a proposal to resolve your complaint within five business days. We will attempt to resolve any

issues immediately, however if we are unable to do this, we will ensure you are kept informed of the progress on a regular basis.

4. Where we cannot resolve any complaints using our own complaints procedure, as a Which? Trusted Trader we use Ombudsman Services Ltd. for dispute resolution, in the unlikely event of any complaint arising and you wish to refer the complaint to them please contact Which? Trusted traders in the first instance on 0117 981 2929.

Data Protection

1. Under the data protection act and European Union Data Protection Regulations, we are committed to treating all information you provide in accordance with our legal obligations.

2. Some of the information you provide to us (your 'personal information') including your contact details and information and photographs taken during your assessment or installation, regarding your property may be disclosed to:

(a) Undertake the installation and any associated services. Or

(b) Contact you about our partners similar services and products. Or

(c) Use the photographs for marketing purposes.

Or

(d) To make all the required registration including but not limited to warranty, registrations and any relevant certification registration. Or

(e) Pass to third party inspection companies to undertake a technical inspection on our instruction. Or

(f) To supervisory organisations who supervise and/or help regulate the specialist installation activities.

3. If you wish to change your contact preferences at any time, or have any other queries regarding data protection, please contact us at info@allgas.biz or call us on 01752 590037

4. We may monitor and record all communications we have with you, (including emails and telephone conversations), to make sure that we meet our legal and regulatory duties and to make sure that we are providing a good service to you.

5. You may request a copy of information we hold

about you by placing a request in writing to:

All Home Improvements Cornwall

Tamar View Nurseries

Saltash, Cornwall

PL12 6PH.

We will respond to any request made within 30 days.

6. If any data is found to be incorrect we will take every measure to correct this.

7. We will not hold data that is no longer

legitimately required or where you have withdrawn your consent for us to hold it. We are not able to erase data if we are legally required to keep it.

8. We will only use your contact details to communicate with you about our goods and services.

A copy of our privacy policy is available upon request

Intellectual Property Rights

1. The trade marks, copy right, design right and all other intellectual property rights in any materials and other documents or items that we propose or produce for you about the installation will belong to us absolutely, or be licensed to us.

2. You may not use the materials, documents or other items provided by us for any commercial purposes.

Name.....

Signature.....

Date.....



QUOTE

Saltash United Football Club

Date
22 Feb 2023

ADS GAS PLUMBING &
HEATING LTD

Quote Number
QU-0033

VAT Number
223754710



Description	Quantity	Unit Price	VAT	Amount GBP
<ul style="list-style-type: none">- To remove and dispose of existing bathroom suites.- To remove internal wall and dispose of waste material.- To alter hot, cold and waste pipework ready for new suite.- To replaster entire bathrooms ready for decoration.	1.00	11,273.00	20%	11,273.00

Gents Toilet

- To supply and fit x 3 new urinals within same location.
- To supply and fit new basin in new location as discussed.
- To supply and fit x 2 new toilets in location discussed
- To supply and fit x 2 toilet cubicles.
- Please note all decoration to her carried out by yourselves.

Ladies Toilet

- To remove and dispose of existing bathroom suites
- To alter pipework ready for new suite.
- To supply and fir new basin in location discussed.
- To supply and fit x 2 new toilets in location discussed.
- To supply and fit x 2 toilet cubicles.
- To supply and fit new doc m toilet suite including cubicle.
- Please note all decoration to be carried out by yourselves.

Upon completion test and leave in full working order.

Subtotal	11,273.00
TOTAL VAT 20%	2,254.60
TOTAL GBP	13,527.60

Terms

Quotes are valid for 30 days.

Saltash United

Association Football Club



Kimberley Stadium | Callington Road | Saltash | Cornwall | PL12 6DX Tel: (01752) 845746

Vat number: 313279080

Affiliated to: Cornwall County FA
Members of: South West Peninsula League, East Cornwall League & Duchy League

www.saltashutdfc.co.uk



CHARTER STANDARD
COMMUNITY CLUB


Shepton Mallet AFC – Secretary

The Playing Fields

Shepton Mallet

To whom it may concern

I am writing this letter in support of the grant application for Saltash Football Club and their request for toilet refurbishment and a disabled facility.

The Club is a great asset to the area and works hard to pull in crowds and provide a safe friendly environment for many people of all ages and abilities .

I hope you are able to support them in their application







VERY HOT
WATER
PLEASE BE CAREFUL





